

# **FIRE EXTINGUISHERS**

## **Monthly Inspection**



**In an effort to make MSU a safer place to work and study, each building should perform a monthly fire extinguisher inspection. This will help employees become more familiar with where extinguishers are located if they are ever needed.**

**How to inspect a fire extinguisher:**

- 1. Make sure it's actually there**
- 2. No obstructions to its access or visibility**
- 3. No obvious physical damage or condition to prevent its operation**
- 4. Safety seals and pins not broken or missing**
- 5. Fully charged according to gauge (needle will be pointing in green area)**
- 6. Mark inspection tag**

**Building print shows the location of fire extinguishers in your building.**

**Any problems found should be immediately reported to Facilities Management service desk at 325-2005.**

All other fire extinguisher maintenance and inspections will be handled by Facilities Management. For further information contact Leslie Woolington, university safety officer, at 325-5823.